



TENNESSEE
STATE DEPARTMENT OF EDUCATION
DIVISION OF SPECIAL EDUCATION
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NASHVILLE, TENNESSEE 37243-0380

MEMORANDUM

TO: Directors/Supervisors of Special Education
Assessment Personnel

FROM: Ann Sanders
Director of Assessment, Information and Research

DATE: August 2, 2002

SUBJECT: *Eligibility Report Form*
Evaluation Timeline Waiver

The *Eligibility Report* form and *Evaluation Timeline Waiver* have been updated to align with Tennessee's *Rulemaking Hearing Rules of the State Board of Education* (§ 0520-1-9) for *Services and Programs in Special Education* and guidelines provided to the State by the Office of Special Education Programs (OSEP). Use of the updated *Eligibility Report* form and *Evaluation Timeline Waiver* is effective July 1 in the 2002-2003 school year. Both forms and instructions for completion of each are attached. Copies of the forms and instructions may also be located on the Special Education's website at www.state.tn.us/education/msped.htm for downloading. Do **not** use the *Eligibility Report* or *Evaluation Timeline Waiver* forms from the 2001-2002 school year.

cc: Joseph Fisher
Regional Resource Coordinators